Committee Evaluation Tool

Effective committees are built on the right foundation. We are chosen to serve, we all do the work, we all have gifts, we share in the ministry, we all know the purpose of our committee, and we all have a role or job. Use the following questions to evaluate the status of your Committee. (You can use rankings 1-10)

OWNERSHIP

1. Does your committee have a sense of ownership for the work or does the staff alone own it?
2. Does everyone on the committee have a role or job?
3. Can every member of the committee explain the role of the committee?

GOALS AND PLANNING

4. Does your committee have goals for the year, for 3 years and an action plan for success?
5. Do you regularly evaluate based on these goals and action plans?
6. Does the whole committee know & agree with the goals & plan? Is everyone involved?

STRUCTURE

7. Describe your committee structure
8. Does the committee chair lead spiritually, partner with the staff, lead the meetings?
9. Does the Committee Chair hold the committee members accountable to their roles?
10. Do you have a financial chair?
11. Do you have a yearly recruitment plan in place?
12. Does the committee understand the authority structure in Young Life?
13. Does the committee understand how decisions are made in the area?

FUNDING

14. Do the committee and staff have an effective strategy and plan to raise the budget?
15. Is TDS being done? Is there a TDS team in place?
16. Are donors being thanked on a regular basis?
17. Is the committee kept informed of the financial situation each month?

COMMUNITY/MEETINGS

18. Are meetings well planned and run effectively? start and end on time? have agendas sent out in advance? Are minutes taken at each meeting and sent out on time?
19. Does the committee do a good job celebrating and honoring the staff and volunteers?
20. Does the committee pray together on a regular basis?
21. Does the committee celebrate and enjoy being together?